



North Hennepin Community College

Policy Information

Number: 3.55

Name: Class Attendance and Participation Policy

Effective Date: May 28, 2024

Next Review Date: AY2028–2029

Regulatory Authority:

Minnesota State Board Procedure 5.12.1 – [Military Service and Disabled Veterans](#)

[Code of Federal Regulations Title 34, Subtitle B, Chapter VI, §600.2 Academic Engagement](#)

[Code of Federal Regulations Title 34, Subtitle B, Chapter VI, §688.22 – Treatment of Title IV Funds When a Student Withdraws](#)

[Minnesota Statute 192.502 – Armed Forces Personnel](#)

Part 1. Policy Background.

The policy and corresponding procedure establish expectations and guidelines for students, faculty, and the College regarding class attendance and participation, regardless of delivery method.

Part 2. Policy Statement.

Students are expected to attend and participate in all sessions of each class in which they are enrolled.

Part 3. Definitions.

Subpart A. Academic Calendar.

The Academic Calendar is used to set semester and class dates, no-class dates, breaks, and the final exam schedule. The Academic Calendar begins each year with the fall semester.

Subpart B. Attendance.

Attendance is determined as academic engagement: active participation by a student in an instructional activity related to the student's course of study that includes at least one of the following:

